



SEDIBENG DISTRICT MUNICIPALITY
FORMAL WRITTEN QUOTATION

BID NO.:	DESCRIPTION	CONTACT PERSON
8/2/2/9-2024	Supply and Delivery of Uniform: Two Piece Continental Suits and Women's Overalls for Sedibeng District Municipality.	Ms. P. Rakgetsi Cell.: 016 450 3160 Email: PennyR@sedibeng.gov.za

The employer is the **Sedibeng District Municipality**.

The physical address for collection of tender documents is the office of Sedibeng District Municipality, Third Floor, Cashier's Office, Corner Leslie & Beaconsfield Avenue, Vereeniging.
(Contact Person: Sibulele Zwedala at SibuleleN@sedibeng.gov.za OR 016 450 3115 for SCM Enquiries)

Documents will be available for download on the municipal website www.sedibeng.gov.za/tenders from **Friday, 17 January 2025 and during weekdays thereafter.**

The closing time for receipt of bid tender document is **12:00am on Monday, 27 January 2025**. Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

Tenders, completed as prescribed, shall be sealed in an envelope marked with the bidder's address, Tender No. and Description and be deposited in the **TENDER BOX at Sedibeng District Municipality, Cnr Leslie and Beaconsfield Avenue, Vereeniging. (The tender box is outside the building, ground floor).**

Bidders must take note of the following:

- ✓ Bids must only be submitted on the bid documentation provided by the Sedibeng District Municipality;
- ✓ Bids will be evaluated according to the **80/20** preferential points system;
- ✓ Persons in the service of the state are not allowed to bid;
- ✓ The lowest or any other bid will not necessarily be accepted and the Municipality reserves the right to accept the whole bid or part thereof, or not to accept any bid;
- ✓ Late, unsigned, or incomplete bids will be disqualified;
- ✓ Bidders are requested to submit **two copies** (one copy and one original). Each copy must be clearly marked "**copy**" and "**original**";
- ✓ Bidders that are not registered on the Database will result to the tender being "**Non Responsive**"
- ✓ Bidders are requested to read and take note of the "Information to Bidders" attached on the bid document;
- ✓ All prospective suppliers are requested to attach their **Central Supplier Database (CSD)** registration number;

- ✓ The **CSD Summary Report** must be attached to the tender document submitted to Sedibeng District Municipality Main Building;
- ✓ Bidders who are not registered on the CSD are requested to contact National Treasury at csd@treasury.gov.za or on 012 406 9222 for any assistance / Sedibeng District Municipality Tender Advisory Helpdesk on **066 472 72 53**
- ✓ Bidders are requested to submit their Tax Clearance Pin provided by SARS to verify that the Tax Matters are in order;
- ✓ Bidders must ensure that the company status is “**In business**” with the Company and Intellectual Property Commission (**CIPC**);
- ✓ Bidders are requested to read and take note of the “information to Bidders” attached on the bid document;
- ✓ Bidders are required to submit original or certified copies of B-BBEE Status Level Verification Certificate together with their bids to substantiate their B-BBEE rating claims; and
- ✓ Sworn Affidavit for exempted micro enterprise signed and stamped by Commissioner of Oaths
- ✓ A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification.
- ✓ Tenderers should attach an Up-to-date utilities Account or Statement/ Lease Agreement.
- ✓ Local produced goods, services of works or locally manufactured goods with a stipulated 100% threshold for local production and content will be considered (Kindly complete MBD 6.2 and Annexure C (Local Content Declaration)
- ✓ The prospective bidders must note that Council will request samples from the top three (3) complying bidders before delivery (a period of five (5) days for samples’ submission will be provided)
- ✓ The appointed Service Provider will be provided with a template for Sedibeng District Municipality logo and Vaal 21 logo electronically to use during production of the required PPE